

Youth Programs Subcommittee Meeting Minutes

Date: April 8, 2009
Time: 3:30 p.m. – 4:59 p.m.
Location: Conference call

Members Present

Jeffery Cece Penny Detscher
 Dr. Javier Berezdivin

Members Absent

Erin Sylvester Dr. Mae Waters
 Danny McGoldrick John T. Brown

Others Present

Alex Victoria Youth Advisory Board member from Osceola County Gregg Smith DOH
 Carlos Martinez DOH Laura Corbin DOH

Desired outcomes:

Coordinate youth input into the tobacco program.

Topic/lead	Discussion	Status/Follow up
Roll call and welcome	Mr. Carlos Martinez called the role and welcomed the members. The subcommittee chair is not present and members requested Mr. Martinez read the agenda.	
Approval of previous minutes	Mr. Martinez asked if members had received the previous minutes and had any comments or corrections. A member made a motion to approve the minutes.	Motion seconded and approved by voice vote.
Old Business, Carlos Report on Robert's Rules of Order	Mr. Martinez reported that a review of all council and subcommittee minutes showed Robert's Rules of Order had not been adopted by the council or this subcommittee. Discussion: After discussion, members recommended the three members present should make decisions and, that this protocol should be reviewed at the next meeting.	
Old Business, Other Subcommittee Issues, Youth Prevention Report	Members requested an update on youth activities from Mr. Alex Victoria, chair of the Statewide SWAT Youth Advocacy Board Chair. Mr. Victoria reported: a. Over 50 youth activities were conducted statewide on Kick Butts Day (3/25/09). b. Youth are working with Z. Inc and making progress on the SWAT website. c. Youth and DOH are working on the Anti-Tobacco Advocacy Kits (ATAK). This is an online toolkit. At this time, 8 lessons out of 12 are complete. d. SWAT has renovated its logo. e. Youth worked with Z. Inc. to develop an on-line MTV interactive banner. f. Mr. Victoria also reported the relationship between youth and Z. Inc. was good. g. Z. Inc. radio ads are aimed at SWAT recruitment; TV ads at candy flavored tobacco.	

Topic/lead	Discussion	Status/Follow up
New Business, Recommendations from Advisory Council of 3/2/09	<p>There were four council recommendations from 3/2/09 shown in bold. Member's discussion follows.</p> <ol style="list-style-type: none"> Survey member's preference regarding subcommittee assignment. All three members present elected to remain on the Youth Programs Subcommittee. Members requested those not present be sent a survey regarding the four agenda topics. Request volunteers for the new ad-hoc collaborations subcommittee. Ms. Detscher and Dr. Berezdivin volunteered to serve on the new subcommittee. Dr. Berezdivin recommended the new subcommittee contain at least 4 or 5 members. Vote on frequency of meeting. Members voted to retain the current monthly meeting schedule. Vote on definition of quorum. Members did not vote on a fixed number for a quorum. <p>Discussion: Members requested the DOH provide additional guidance about the role of council members at speaking engagements at the next council meeting. Also, Ms. Detscher suggested subcommittee members read the Healthy and Fit Florida Act (SB 2614 and HB 1471) as the bill may effect the type of recommendations made by the advisory council.</p>	<p>Survey will be sent when a subcommittee chair is available to approve the survey.</p>
New Business, Agenda for the Next Meeting	<ol style="list-style-type: none"> Report on the 50 plus Kick Butts Day activities. Review decisions made at this meeting with members who were not present. Update by Z. Inc. 	<p>Will be placed on the next meeting's agenda.</p>
Recommendations to the Advisory Council	<ol style="list-style-type: none"> Update council members about strategic planning for tobacco. Make sure Z. Inc. is included in the subcommittee calls. 	
SC New Business, Update on LYTMOS GROUP	<p>Mr. Smith gave an update about the status of the Request For Applications (RFA) for the tobacco community based programs. He reported:</p> <ol style="list-style-type: none"> The grant process was contracted to LYTMOS GROUP, an experienced provider of peer review and grants management projects. Applications are due on 4/9/09. Over 90 applicants have registered to submit on-line applications. Grants will be for a three year period, but reviewed each year. There will be a grant made for each of the 67 counties. It may require a second round to get quality proposals in all of the counties. Grants are being reviewed by tobacco experts from outside Florida. The council will be involved in the process on the June 1, 2009 meeting. 	
New Business, Recommendation of Agenda items for TAC	<ol style="list-style-type: none"> Provide a report on the on-line Anti Tobacco Advocacy Toolkits (ATAK). Provide additional guidance about the role of advisory council members. 	
Adjournment	<p>The meeting was adjourned at 4:55. p.m.</p>	